



Board of Trustees Chair Role Profile

Remuneration: The role of Trustee is not accompanied by any financial remuneration, although expenses for travel may be claimed

Location: London/virtual

Meetings: Quarterly

The Role of Chair

As Chair of the Board of Trustees you will be responsible for:

- Chairing all board meetings ensuring all key issues are discussed, agreed and all voices are heard
- Leading the annual governance review of Dallaglio RugbyWorks board.
- Steering the strategic direction of Dallaglio RugbyWorks.
- Managing/supporting the CEO in the discharge of their duties.
- Creating productive relationships with and among individual board members.
- Develop and manage productive working relationships with the CEO and other senior leaders as required.
- Leading the board to identify the key governance decisions to be made.
- Managing potential conflicts of interest to ensure probity is maintained and there is appropriate transparency.
- Taking urgent action, working with the CEO, between board meetings when it isn't possible or practical to hold a meeting.
- Lead the board to ensure that the organisation pursues its objectives as defined in its governing document.

You will also have responsibilities as a Trustee:

- Ensure the organisation applies its resources exclusively in pursuance of its objectives.
- Actively contribute to the Board of Trustees role in providing a firm strategic direction to the organisation, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets.
- Safeguard the good name and values of the organisation.
- Ensure the effective and efficient administration of the organisation.
- Ensure the financial stability of the organisation.
- Protect and manage the proper investment of the organisation's funds.
- Appoint the Chief Executive Officer and provide support and guidance. In addition, with other trustees holding the charity "in trust" for current and future beneficiaries.

info@dallaglorugbyworks.com | www.dallaglorugbyworks.com

Dallaglio RugbyWorks is a registered charity: 1130353 (England & Wales) SC046140 (Scotland) / Company Registration No: 6803046

Registered Address: Barclays Bank Chambers, Stratford upon Avon CV37 6AH



- Ensuring that the charity has a clear vision, mission and strategic direction and is focused on achieving these.
- Being responsible for the performance of the charity and for its corporate behaviour; ensuring that the charity complies with all legal and regulatory requirements.
- Acting as guardians of the charity's assets, both tangible and intangible, taking due care over their security, deployment and proper application.
- Ensuring that the charity's governance is of the highest possible standard.
- As well as the various statutory duties, trustees should make full use of any specific skills, knowledge or experience to help the board make good decisions.

The above list of duties is indicative only and not exhaustive. Trustees will be expected to perform all such additional duties as are reasonable commensurate with the role.

The Board of Trustees is jointly and severally responsible for the overall governance and strategic direction of the charity, its financial health, the probity of its activities and developing the organisation's aims, objectives and goals in accordance with the governing document, legal and regulatory guidelines. All Trustees, should also be aware of, and understand, their individual and collective responsibilities, and should not be overly reliant on one or more individual Trustees in any particular aspect of the governance of the charity.

Person specification

Experience

- Prior experience chairing a board within a charitable, public sector or commercial organisation.
- Individuals are sought who have a strong empathy with our mission.
- Demonstrable experience of building and sustaining relationships with key stakeholders and colleagues to achieve organisational objectives.
- A proven track record of sound judgment and effective decision making.
- A history of impartiality, fairness and the ability to respect confidences.

Knowledge, skills and understanding

- A strong leader, capable of collaborating, listening, handling contentious issues and seeing the bigger picture.
- Commitment to the organisation and a willingness to devote the necessary time and effort.
- Preparedness to make unpopular recommendations to the board, and a willingness to speak their mind.
- Willingness to be available to staff for advice and enquiries on an ad hoc basis.
- Good, independent judgment and strategic vision.

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- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship.
- An ability to work effectively as a member of a team.
- Willing to use connections to advance the organisation.
- An understanding of the respective roles of the Chair, Trustees and CEO.

How To Apply

Apply via our [website](#).