

Safeguarding Reporting Procedure for Mentors and Coaches

Red – Suspected abuse, serious allegations

Amber – Reoccurring low-level concerns, police incident

Green – Low level concerns, reports of incidents

Safeguarding
Incident

If the incident took place or arose during a session within a school / when YP are in care of school

If the incident took place or you were contacted outside of school hours

If the incident took place whilst mentoring a young person

Inform the schools Designated Safeguarding Lead
Fill in relevant My Concern documentation

Use the appropriate My Concern tool – App/Software

Use the appropriate My Concern tool – App/Software

Use the appropriate My Concern tool – App/Software

Contact DSL or DDSL that relevant action is being made

Contact DSL or DDSL that relevant action is being made

Contact DSL or DDSL that relevant action is being made